

Minutes of Neonatal Homecare Steering Group

Wednesday 08 January 2025

1:30am – 3:00pm

via Microsoft Teams

Present:

Claire Inglis (CI), Lead Nurse, Neonatal Homecare, UHL (Chair)
 Sumit Mittal (SM), Consultant Neonatologist, UHL
 Sue Flaherty (SF), Neonatal Discharge and Family Care Coordinator, UHL
 Victoria Mead (VM), Senior Neonatal Homecare Nurse, UHL
 Lucy Panesar (LP), Lead Nurse, Neonatal Homecare, NUH
 Carrie Young (CY), Consultant Neonatologist, NUH
 Judith Foxon (JF), Deputy Lead Nurse, EMNODN
 Sarah Bray (SB), Ward Manager, KMH (left at 2:30pm)
 Kelly Marriott (KM), Matron, NGH
 Jo McDermott (JM), Senior Neonatal Homecare Nurse, NGH and KGH
 Hazel Featherstone (HF), Deputy Sister, ULHT

In Attendance:

Linsay Hill (LSH), Office Manager (Minutes), EMNODN

	Subject	Attachment	Action
1.	Welcome and Apologies Linda Hunn, Cara Hobby, Wendy Copson, Jane Lafferty, Michelle Hardwick		
2.	Declarations of Interest None.		
3.	Minutes from the Previous Meeting The previous meeting was cancelled due to lack of attendance. The minutes from last meeting were previously agreed and are available on the Network website.	A	
4.	Actions/Matters Arising None.		
5.	Dashboards/Data Capture LSH to circulate the dashboards to the group. There is now a draft BAPM framework which will guide the dashboards next year. LP shared and talked through the North hub dashboard:		LSH

	<p>There has been 1 phototherapy baby discharged home from NUH. The focus is now on how to recruit phototherapy babies, letting teams know and making everyone aware.</p> <p>Surgical and home oxygen babies stayed pretty stable throughout the year.</p> <p>Have seen an increase in the amount of care days babies are receiving. Nothing concerning and this is still within the 30 days.</p> <p>Staffing workforce almost fully recruited in North. 0.4 WTE vacancy in ULHT and interviews are scheduled. 5 homecare staff starting at NUH in January including those part of the SFH TUPE.</p> <p>LP updated that the general managers at NUH/KMH are still working on locating where the 10K funding for KMH phototherapy units has gone.</p> <p>SM happy to discuss ANNP jaundiced clinics with NUH team if required.</p>		
<p>6.</p>	<p>Home Phototherapy Provision</p> <p>6.1 UHL Service First Year VM shared a presentation on neonatal homecare progression and CI talked through.</p> <p>6.2 NGH Service to Date VM shared a presentation on neonatal homecare progression and CI talked through.</p> <p>JF asked how parent feedback is collected? CI trialled paper copies and found that parents are more likely to fill this in. The results of these are then reviewed on a monthly basis.</p> <p>JM explained they take a printed version and leave with the red book, then remind parents prior to the last visit, this has improved the completion rate. JF expressed concern over collecting feedback in this way and the lack of anonymity which may impact on the type of feedback given.</p> <p>LP confirmed that feedback is collected electronically in the North hub, although there are lower response rates.</p>		
<p>7.</p>	<p>Service Model Update From 27 January there will be just one homecare service for Nottinghamshire. LP preparing some comms and will send to LSH for wider sharing.</p> <p>As of October 2024, UHDB are sending home NG Tube feeders.</p>		<p>LP</p>

	Kirsty and Dawn are working on getting their phototherapy services set up.		
8.	<p>Staffing and Recruitment</p> <p>South Fully recruited once Carrie-Anne comes into post next month.</p> <p>North ULHT recruiting 0.4 WTE.</p> <p>NUH have a band 5 vacancy, not actively recruiting into this currently and exploring Band 4 instead.</p> <p>Lisa Burgon is currently on secondment as TC Lead. Sam Schofield has stepped into the Homecare Sister role.</p> <p>North hub has been trialling train the trainer BLS, resus team now leading 'all things homecare' day, and cover BLS training and recognising the deteriorating patient in the home. LP will hopefully be able to report back on some of the feedback to the group at the next meeting.</p> <p>SF asked for update on home antibiotics in UHL? CI explained that this is something looking at in UHL but has nothing further to update on this currently.</p>		
9.	<p>AOB None.</p>		
10.	<p>Date/Time of Next Meeting Thursday 01 May 2025, 1:30pm – 3:00pm via Microsoft Teams</p>		