

Minutes of Governance Lead Nurse Group

Thursday 19 December 2024
2:00pm – 3:00pm

Via Microsoft Teams

Present:

Wendy Copson (WC), Deputy Lead Nurse (Quality & Service Improvement) EMNODN (Chair)
Charlotte Dolby (CD), Education & Clinical Effectiveness Nurse, EMNODN
Rachel Salloway (RS), Project Manager, EMNODN
Hayley Gatens (HG), Neonatal Clinical Governance Nurse, United Lincolnshire Hospitals
Charlotte Baylem (CB), Neonatal Clinical Governance Matron, Nottingham University Hospitals
Rebecca Harwood (RH), Neonatal Quality Sister, Nottingham University Hospitals
Nicole Malazzab (NM), Neonatal Clinical Governance Nurse, Northampton General Hospital

In Attendance:

Faye Kitcherside (FK), Administrator, EMNODN (Minutes)
Linsay Hill (LSH), Office Manager, EMNODN

Item	Subject	Attachment	Action
1.	<p>Welcome & Apologies WC welcomed those present.</p> <p>Apologies were received from: Lisa Kelly (LK), Rina Chauhan (RC), Christina Pembleton (CP).</p>		
2.	<p>Declarations of Interest None</p>		
3.	<p>Minutes from the Previous Meeting The previous minutes from the previous meeting were agreed as a true record of proceedings.</p>	A	
4.	<p>Matters Arising</p> <p>4.1 BadgerNet Resource Update BadgerNet quick reference flashcards have now been sent to KMH and RDH to pilot. CD asked those units to provide as much feedback as possible. Once feedback is received, the flashcards will be reviewed and then made available to all units.</p> <p>4.2 Checking and Administration of Intravenous Medication for Transitional Care Babies for Midwives The document is complete and has been shared initially with the Network team for comment, it will then need to go through</p>		

	the usual governance process. CD offered to share the draft document with those who might find it useful.		
5.	<p>Quarterly Quality & Safety Assurance Proforma Feedback WC confirmed completed proformas received from NUH, NGH, ULHT, RDH, and KMH.</p> <p>WC asked the group for feedback. HG explained she struggled with completion of the National Critical Care Review section. WC asked the group if they have oversight of the critical care review and if not, strongly advised all to have a look.</p> <p>WC briefly went through each of the sections. CB discussed the section of the proforma regarding incidents She explained that NUH have been looking at reoccurring themes which often have a low risk level but help to identify learning requirements. CB suggested that fewer sections with broader headings might be useful.</p> <p>NM found the information accessible and thinks it would be useful to see other trusts' completed proformas.</p> <p>WC explained that the completed proformas, if agreed at the Clinical Governance Group, will be used to create a report. This will be shared with the group once available.</p>		<p>ALL</p> <p>WC</p>
6.	<p>Spotlight on Data RS focused on the restricted access dashboard. There have been various meetings with different trusts regarding their NNAP data and how the different dashboards work. RS asked who has restricted access and if they are finding it useful.</p> <p>NM has requested access. HG is going to try and get access sorted. NUH have recently been granted restricted access, will now aim to use it more and provide feedback.</p> <p>WC and RS suggested that NM and HG have a meeting with them to go through the dashboard once they have been granted restricted access.</p>		NM/HG
7.	<p>Clinical Effectiveness Update No further update.</p>		
8.	<p>PERIPrem Update WC confirmed the £10,000 PERIPrem funding should now be being received and urged units to utilise this funding by the end of the financial year and ensure their financial departments know it will be arriving.</p> <p>WC also explained that there will be two webinars by the Southwest PERIPrem team around probiotics and hydrocortisone and emerging evidence of the benefits. The first will be on 28/01/25 and the second around March time.</p>		<p>ALL</p> <p>WC</p>

	WC will share the details of the webinars with the group and would ask for these to be shared wider with colleagues.		
9.	<p>AOB</p> <p>WC asked some of the units about QI projects. WC suggested that NGH present their colostrum on antenatal wards project at the next meeting on 23 January 2025.</p> <p>WC also asked NUH to present feedback on projects they are doing at the January meeting. CB/RH to think about a title.</p> <p>HG will present the ULHT neonatal afterthoughts project at the February meeting.</p>		<p>NM</p> <p>CB/RH</p> <p>HG</p>
10.	<p>Date & Time of Next Meeting</p> <p>Thursday 23 January 2025, 2:00pm – 3:00pm, via Microsoft Teams</p>		